

Medway Library Board of Trustees

Final Meeting Minutes

May 4, 2021 7:00 PM via Zoom

Members Present (virtually): Lisa Sheehan, Julie MacEvoy, John Scott Smith, Susan Alessandri, Chair

Members Absent: Trudi Stefan

Others Present (virtually): Katherine Mitchell, Recording Secretary, Margaret Perkins, Library Director

Chair Susan called the meeting to order at 7:05 PM.

Approval of Agenda

In a motion made by Lisa, seconded by Susan, the Library Board of Trustees voted to approve the Agenda of May 4, 2021.

Approval of Minutes

Defer March & April Minutes until June.

Citizens Speak

Margaret stated patrons have stated they are happy to be back in the Library. One patron did not understand the need to enter in the back door. Another patron came on a day the Library was not open. They stated when they called the Library's number the hours were incorrect.

Reopening Update

Margaret stated as of Friday, everyone has had at least 1 shot. About a month until everyone is immunized. Everyone was able to get an appointment.

Long Range Plan Discussion

The trustees plan to focus on content, worry about format later. Susan asked if it was possible to discuss the plan in person as it would be a little easier to discuss. Margaret mentioned possibly holding the meeting outside. Susan mentioned they should hold a special meeting or come prepared for the June meeting with their notes on the plan.

All agreed on meeting in person. Possibly meet in the Middle School in June. Trustees went through multiple bullet points and removed/edited items that were already achieved or that did not apply any longer. Julie asked if Margaret can go through first and provide updates to the trustees on what she believes should be removed. Susan will work on setting up a room to have more space. Susan suggested bringing a printed copy to the next meeting as well.

Overdue fines

Boston Library discussed removing fines altogether. Medway recently removed fines for children's books. Julie agreed this seems to be the direction everyone is going in. Lisa asked what other local libraries are doing. Margaret stated not yet fine free and there is discussion within the minutemen library network. More urban areas are considering it. Limit of number of books to have taken out at a time is set by minutemen. Fines are the same across the board, other than museum passes to be brought back the next day. Most museums going paperless.

On a motion made by Susan, seconded by Lisa, the Library Board of Trustees voted to eliminate overdue fines on library materials.

Some towns, town government needs to approve eliminating fees. Fines are recorded under the library. It's been over a year they eliminated fines on children's books. Margaret stated the total amount of the fines is not significant. The fines go to the Town, not to the Library.

On a motion made by John, seconded by Julie, the Library Board of Trustees voted to approve elimination of all library fines.

Review Incident Reports

None to report.

Budget Report

Margaret distributed the Budget Report via email.

Director's Report

Margaret distributed the Director's Report via email.

They further discussed the fish tank and story walk.

Motion to adjourn - Lisa

On a motion made by Lisa, the Library Board of Trustees voted to adjourn the meeting at 8:45 PM.

Next Meeting: June 1, 2021

Respectfully submitted,

Katherine Mitchell, Recording Secretary

