

Medway Library Board of Trustees

Final Meeting Minutes

November 2, 2021 7:00 PM

Zoom

Members Present (virtually): John Scott Smith, Chair, Susan Alessandri, Lisa Sheehan

Members Absent (virtually): Trudi Stefan, Julie MacEvoy

Others Present (virtually): Margaret Perkins, Library Director

Chair John called the meeting to order at 7:03 PM.

Approval of Agenda

On a motion made by Lisa, seconded by Susan, the Library Board of Trustees voted to approve the Agenda of November 2, 2021.

Approval of Minutes

On a motion made by Susan, seconded by Lisa, the Library Board of Trustees voted to approve the September 21, 2021 meeting minutes.

On a motion made by Susan, seconded by Lisa, the Library Board of Trustees voted to approve the October 5, 2021 meeting minutes.

Citizens Speak

Nothing to report.

New Business

Long Range Plan discussion for expansion to include additional requirements

Margaret discussed various items that potentially should be added to the Long Range Plan. Margaret posed the possibility of including data collected from the Master Plan. The Master Plan draft has been published online.

Margaret will research how much a survey would cost. Margaret stated they will need to think of the proper questions to gather data that is beneficial for the Library. Data collected from the Master Plan could be incorporated into an amended 5-year plan. It has not been submitted yet. Lisa stated the trustees scaled down the specifics, which gives them a lot of room to use the survey results and define it.

Town wide reading

Trustees agreed to come to the December meeting with three book selections. Give it some thought and start the process. They are hoping to have a variety of input to pick a book that will appeal to many patrons / townspeople. Members agreed this was a good idea. Provide three book suggestions that could appeal to the community at large.

Hosting a book reading with/for a local (Needham) author

Susan stated the author of the book, Gods of green county, was interested in doing a book signing. Margaret could only recall one book signing that the library hosted. She mentioned the Senior Center book group was very popular. Susan shared the book written by a local author. <https://www.blairpub.com/shop/the-gods-of-green-county>

Old Business

None to report.

Review Incident Reports

None to report.

Budget Report

Margaret distributed the Budget Report via email.

Director's Report

Margaret distributed the Director's Report via email.

On a motion made by Lisa, the Library Board of Trustees voted to adjourn the meeting at 8:11 PM.

Next Meeting: December 7, 2021

Respectfully submitted,

Katherine Mitchell, Recording Secretary

